

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** 20 May 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Stewart Dobson (Vice Chairman), Cllr Nick Fogg MBE, Cllr Jemima Milton (Chairman) and Cllr James Sheppard

### **Wiltshire Council Officers**

James Cawley, Associate Director (Adult Care Commissioning, Safeguarding and Housing)

Andrew Jack, Community Area Manager

Kieran Elliott, Senior Democratic Services Officer

Rebecca Busby, Community Co-ordinator, Highways

Jan Bowra, Youth Development Worker

### **Town and Parish Councils**

Marlborough Town Council – Cllr Noel Barrett-Morton, Cllr Richard Allen, Cllr Marion Hannaford-Dobson, Cllr Guy Loosmore, Cllr Lisa Farrell

Aldbourn Parish Council – Cllr Alan Phizacklea

Avebury Parish Council –

Baydon Parish Council –

Berwick Bassett & Winterbourne Monkton Parish Council –

Broad Hinton & Winterbourne Bassett Parish Council – Cllr George Horton

Chilton Foliat Parish Council –

East Kennett Parish Council -

Froxfield Parish Council -

Fyfield & West Overton Parish Council –

Mildenhall Parish Council

Ogbourne St Andrew Parish Council -  
Ogbourne St George Parish Council –  
Preshute Parish Council -  
Ramsbury & Axford Parish Council – Cllr Sheila Glass  
Savernake Parish Council -

**Partners**

Wiltshire Police – Inspector Mark Thompson  
Office of the Police and Crime Commissioner – Kieran Kilgallen  
Wiltshire Fire & Rescue Service – Mike Franklin  
Marlborough Area Development Trust – Martin Cook, Geoff Brickell  
Transition Marlborough - Alexandra Wax, Sam Page

**Total in attendance: 41**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
10	<p><u>Election of Chairman</u></p> <p>Nominations were sought and following a vote it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To elect Councillor Jemima Milton as Chairman of the Marlborough Area Board for the forthcoming year.</b></p> <p>The Chairman then welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves and invited members of the public to do the same.</p>
11	<p><u>Election of Vice-Chairman</u></p> <p>Nominations were sought and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To elect Councillor Stuart Dobson as Vice-Chairman of the Marlborough Area Board for the forthcoming year.</b></p>
12	<p><u>Apologies</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Rob Bailey, Mildenhall Parish Council</li> <li>• Nic Coome, Chilton Foliat Parish Council</li> <li>• Karen Davis, St John's School</li> <li>• Andrew Williamson, Avebury Parish Council</li> <li>• Andrew Ross, Marlborough Town Council</li> <li>• Shelley Parker, Marlborough Town Clerk</li> <li>• Claire Fitzpatrick, Broad Hinton Parish Council</li> </ul>
13	<p><u>Minutes of the Previous Meeting</u></p> <p>The minutes of the meeting held on 21 March 2014 were presented for consideration and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve as a true and correct record and sign the minutes.</b></p>

14	<p><u>Declarations of Interest</u></p> <p>Cllr Stewart Dobson declared a non-pecuniary interest in the grant application from Marlborough Cricket Club owing to his nephew being a member, and declared he would not speak or vote on the item.</p>
15	<p><u>Chairman's Announcements</u></p> <p>The Area Board noted the written announcements on mini-recycling sites and public health and wellbeing grants.</p>
16	<p><u>Partner Updates</u></p> <p><b>a. Wiltshire Police</b></p> <p>The written update as attached to these minutes was noted. Attention was drawn to a 10% reduction in overall crime since the previous year, although residents were alerted to a recent string of thefts of catalytic converters from cars in Marlborough which was being investigated.</p> <p><b>b. Wiltshire Fire and Rescue</b></p> <p>Mike Franklin, Wiltshire Fire and Rescue, read a statement from the fire service on its proposed merger with Dorset Fire Authority as part of plans to eliminate a sizable budget deficit. It was stated the decision would be taken in September 2014 following the development of a business case and consultation from 16 June to 24 August, and that the Chief Fire Officer would be happy to meet with the Area Board to discuss any issues if there is enough interest from the Area Board.</p> <p><b>c. Wiltshire CCG</b></p> <p>No update was received.</p> <p><b>d. Parish Forum</b></p> <p>It was stated that the Parish Forum was currently in abeyance.</p> <p><b>e. Town / Parish Councils</b></p> <p>Marlborough Town Council updated on plans for commemoration of the English Civil War on 26-27 July, as well as preparations for the commemoration of Britain's entry into WW1 on 4 August.</p> <p><b>f. MADT (Marlborough Area Development Trust)</b></p> <p>Details were provided on the progression of the Community Wi-Fi programme, along with plans for how content filtering would work. Also the</p>

piloting of a new “Distributed TIC” system involving a tablet giving visitors access to the internet for tourist information. This is available in the Food Gallery coffee shop and others will be rolled out depending on the success of the pilot.

**g. Youth Advisory Group**

The Area Board was informed about forthcoming changes to the Youth Service following the decision of Cabinet on 15 May.

For information, a council press release on the decision is attached to these minutes.

**h. Transition Marlborough**

The Area Board was informed that work on the community orchard scheme was progressing, along with plans for a ‘Bus Walks’ leaflet to be produced and the Communities Market planned for 1 June.

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Appointment to Outside Bodies and Working Groups

The Area Board made appointments to outside bodies as follows:

- i) Avebury Solstice Operational Planning Meeting - Councillor Jemima Milton
- ii) Avebury World Heritage Site Steering Committee - Councillor Jemima Milton
- iii) Youth Advisory Group (YAG) - Councillor James Sheppard

The Area Board made appointments to working groups as follows:

- i) Community Area Transport Group (CATG) :

**Cllr Stewart Dobson**

**Cllr Nick Fogg**

**Cllr Jemima Milton**

**Cllr James Sheppard (Chairman)**

Town Cllr Richard Allen (Marlborough Town Council) – Sub: Cllr Marion Hannaford-Dobson

Parish Cllr Geoff Martin (Broad Hinton & Winterbourne Bassett PC)

Parish Cllr Nic Coome (Chilton Foliat PC)

Parish Cllr Sheila Glass (Ramsbury & Axford PC)

Parish Cllr Andrew Williamson (Avebury PC)

Parish Cllr John Hetherington (Ogbourne St Andrew PC)

Parish Cllr Anne Duechar or Cllr Richard Price (Aldbourn PC)

Parish Cllr Mike Morrissy or Cllr John Harding (Fyfield & West Overton PC)

	<p>Judith Woodget (resident) (Fyfield &amp; West Overton PC)          Parish Cllr Tamsin Witt (Baydon PC)          Steve Hind (Wiltshire Council Highways officer)          Martin Cook (Wiltshire Council Highways officer)          Spencer Drinkwater (Wiltshire Council Highways officer)          Andrew Jack (Wiltshire Council, CAM)</p> <p>ii) Shadow Community Operations Board (COB) - Councillor Nick Fogg</p> <p><b><u>Resolved:</u></b></p> <p><b>To appoint Outside bodies and working group representatives for the forthcoming year as stated above.</b></p>
18	<p><u>What Matters To You</u></p> <p>On 31 March 2014 a conference was held to consider the data set out in the Community Area Joint Strategic Assessment 2014-16 (JSA) to identify local priorities to enable the Area Board to stimulate local action and outcomes. A report was presented on the decisions of the conference, which included over 90 members of the public and partner agencies.</p> <p>The meeting then split into four groups, each to consider several of the local priorities identified by the conference, to discuss practical outcomes which the Area Board and other bodies would be able to investigate further and deliver action on those priorities. After 25 minutes of discussion, each group presented suggestions including the following:</p> <ul style="list-style-type: none"> <li>• A local Sports Forum to be established to enable links between Marlborough and rural sports clubs to share resources and encourage cross membership.</li> <li>• Increased promotion of local websites to promote cultural assets.</li> <li>• A drive to increase volunteers beyond the small base of those who can volunteer full time or for large numbers of hours - for example, a local website listing volunteering opportunities ranging from even a few hours a week to full time.</li> <li>• Improved cooperation between communities on development, to encourage a decrease in the need for large developments in one community to alleviate housing pressures in the wider areas.</li> <li>• Wif-Fi outreach to the rural villages.</li> </ul> <p>The Community Area Manager noted these and other suggestions, which would be used to investigate and encourage practical projects to address the priorities and facilitate local action to tackle the priorities.</p>

19	<p><u>Wiltshire's New Housing Allocation Policy</u></p> <p>James Cawley, Associate Director (Adult Care Commissioning, Safeguarding and Housing), Wiltshire Council, presented an update on the council's Housing Allocation Policy which had been approved at Cabinet in November 2013. Attention was drawn in particular for the new requirement for a local connection to Wiltshire that would be required in order to ensure that local homes were assigned first to local people of a community area in need of housing, and changes to the banding that people were assigned to were detailed.</p> <p>The Area Board discussed the update with the public, and the focus on providing affordable social housing for local communities based upon local need was approved of, although there were concerns from some about the local infrastructures still not being able to cope with increased demand, and it was stated that communities needed to develop Neighbourhood plans which would identify local need and problems so that these could be met through legal agreements from any local developments. The need for professional assistance from Wiltshire Council in particular to assist parishes in the development of their local plans was highlighted.</p> <p>Also James Cawley asked for local parishes to come forward with their housing needs and work with Wiltshire Council to help build new affordable homes, in particular bungalows. This housing need has to be identified via a neighbourhood plan or other document.</p> <p>It was also clarified that those employed within a community area were defined as having a local connection, to ensure that mobility of labour was not restricted by preventing people from moving around to find work.</p> <p><b><u>Resolved:</u></b></p> <p><b>To note the update.</b></p>
20	<p><u>Community Area Transport Group (CATG)</u></p> <p>The report from the Community Area Transport Group (CATG) was presented.</p> <p>It was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To note the discussions held at the CATG meeting of 1 May 2014 and the progress towards developing priority schemes.</b></p> <p><b>To agree the list of Highways Major Maintenance 2014/15 for the Marlborough Community Area as detailed in the report papers.</b></p>

21	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered 4 applications for Community Area Grant funding following the applicants for the MinalPlay grant application deferring until a future meeting. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b><u>Decision</u></b></p> <p>a) <b>Ramsbury Recreation Centre was awarded £1,500 towards construction of a new machinery store.</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></b></p> <p>b) <b><u>Decision</u></b>  <b>Ogbourne St George and St Andrew C of E CV Primary School was awarded £3,482 towards updating and refreshing the outdoor play facilities at the school.</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></b></p> <p>c) <b><u>Decision</u></b>  <b>Marlborough Cricket Club was awarded £2,000 towards purchasing new gang mowers for the cricket pitch outfield.</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></b></p> <p><i>Cllr Stuart Dobson abstained from voting on this item.</i></p> <p>d) <b><u>Decision</u></b>  <b>Marlborough Rugby Football Club was awarded £2,000 towards an extension of the social space in the club.</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></b></p>
22	<p><u>Any Other Questions</u></p> <p>Details were sought about the schedule for grass cutting in the area, and it was stated the contractors for the Council had planned to cut those areas they were instructed to in June.</p> <p>There was also a question regarding the installation of new speed signs in Broad Hinton, and it was stated the Cabinet Portfolio Holder had been contacted</p>



	and a response was pending.
23	<p><u>Date of Next Meeting</u></p> <p>The Chairman thanked everyone for attending and asked that the evaluation forms be completed.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 22 July in Marlborough Town Hall, 6.30 for 7.00 start.</p>

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## **Wiltshire Council Press Release - Community focus for youth services**

*Thursday 15 May 2014*

**Area:** All areas

Plans to develop a network of community youth officers dedicated to supporting young people and helping coordinate youth activities in each community area have been given the go-ahead.

The new service model will ensure as many young people as possible are able to access community activities, while ensuring the service gives taxpayers value for money.

Council leaders voted to accept the recommendation to develop the community-led approach – the preferred option of four – at a Wiltshire Council extraordinary cabinet meeting on 15 May 2014. The meeting was attended by more than 40 young people as well as representatives from existing community youth groups across Wiltshire. They contributed to the two-hour debate, asking a wide-range of questions and offering their views.

Key features of the planned new model include the development of a community-led youth offer in each area where young people and the community will be encouraged to identify and design a varied menu of youth activities.

To support this, funding will be devolved to area boards which will each have a named community youth officer. Their role will shift from providing direct youth work to enabling voluntary and community groups to develop provision to meet local needs. They will be the 'go to' person for advice and support on youth related issues, with a strong focus on building community capacity by assisting voluntary and community sector groups, encouraging volunteering and making the most out of community resources.

Community youth officers will have close partnerships with a range of youth settings, including schools. They will also have an important role in coordinating positive activities for young people with disabilities.

The plans also include giving more of a voice and influence to young people by replacing youth advisory groups with Local Youth Networks (LYNs) as a sub group of community area boards. LYNs will advise area boards, recommend local priorities and help monitor the quality and effectiveness of youth activities.

Laura Mayes, cabinet member for children's services who presented the report to

cabinet, said:

“It’s clear young people want support from a trusted member of staff and they also want a greater voice and more influence – these plans give them this. Young people have also told us they want a service that meets their individual community’s needs recognising their area’s unique identity and these proposals ensure they have this by devolving power and funding to area boards.”

Detailed work on implementing the plans is continuing and will include development of an appropriate staff structure to deliver the new model.

A review into the youth activity element of the youth service was launched earlier this year. A comprehensive 10-week consultation began in February with the council keen to hear from communities – particularly young people – on how funding for youth activities could be targeted more effectively and benefit more of the county’s young residents.

The consultation generated 2,403 individual responses – of which 2,338 were from young people. This included 1,770 young people who completed an electronic survey, more than 500 took part in focus groups and 21 young people sent in letters or emails with their views. Six groups of young people also presented at area boards and five petitions were received.

Laura Mayes added: “We started this review with a lot of questions about what the future of youth services should look like and how we could ensure it reflects young people’s modern lives. The feedback we have received has given us answers and I’d personally like to thank everyone who took part in this consultation – to see so many young people engaged in local democracy has been excellent.”

# Crime and Community Safety Briefing Paper Marlborough Community Area Board May 2014



## 1. Neighbourhood Policing

**Sector Commander:** Insp Mark Thompson

**NPT Sgt:** Sgt Barry Reed

### **Marlborough Town Centre Team**

Beat Manager – PC Anthony Boardman  
PCSO – Mark Braithwaite

### **Marlborough East Rural villages Team**

Beat Manager – PC Jeremy Batchelor  
PCSO – Jonathan Mills

### **Marlborough West Rural villages Team**

Beat Manager – PC David Tippetts  
PCSO Polly Ritchie

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues

Firstly, as of 31<sup>st</sup> March 2014, the organisation re-structured slightly which means a change of line management for me and the NPT. We now come under the supervision of Superintendent Nick John and his geographical responsibility covers the north and central part of Wiltshire. I know it is his intention to attend the Area Board at some point and he is looking forward to working with partner agencies in his new role.

We are continuing to see a general overall fall in crime and anti social behaviour compared to last year and we are currently showing a reduction of 10% in victim based crime compared to the same period last year. This is excellent news although there has been a recent spate of theft of catalytic converters in the Marlborough Town area. This has been linked by analysts to similar offences in the Devizes and Malmesbury area and travelling criminals are believed to be responsible as neighbouring force have also suffered

It goes without saying that the reductions seen over the past year would not be possible had it not been for the support and engagement we have with our communities, so for that I say a big thank you.

Insp Mark Thompson  
Sector Head, Royal Wootton Bassett,  
Malmesbury and Marlborough.

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